

SPINE OPTIONS – INSURANCE INFORMATION

NAME:			MARITAL STATUS M S D W (CIRCLE ONE)	
STREET ADDRESS:				
CITY: STATE: ZIP:				
HOME PHONE #: ()	CELL #: ()	WORK PHONE #: ()		
DATE OF BIRTH:	AGE:	SEX: M F	EMAIL:	
SOCIAL SECURITY #:				
NAME OF EMPLOYER:			OCCUPATION:	
STREET ADDRESS:	CITY:	STATE:	ZIP:	
EMERGENCY CONTACT:	RELATIONSHIP:	PHONE #:		
PRIMARY CARE PHYSICIAN:			PHONE #:	
REFERRED BY:			PHONE #:	

WORKMENS COMPENSATION

NO FAULT

WERE YOU HURT ON THE JOB?		AUTOMOBILE ACCIDENT?	
DATE OF ACCIDENT:		DATE OF ACCIDENT:	
EMPLOYER AT THE TIME OF INJURY:		INSURANCE COMPANY:	
INSURANCE COMPANY:		INSURANCE ADDRESS:	
INSURANCE ADDRESS:		CITY/STATE/ZIP:	
CITY/STATE/ZIP:		CARRIER TELEPHONE #:	
CARRIER TELEPHONE #:	FAX#:	ADJUSTER NAME:	
CC#:	WEB#:	FILE#:	
ADJUSTER NAME & #:		INSURED:	
NURSE CASE MANAGER & #:			
ATTORNEY NAME:			
ATTORNEY ADDRESS/TELEPHONE#:			

OBTAIN THIS INFORMATION FROM YOUR INSURANCE ID CARD OR FORM

PRIMARY INSURANCE:		SECONDARY INSURANCE:	
PATIENT ID #:	GROUP#:	PATIENT ID #:	GROUP#:
POLICY HOLDERS NAME:		POLICY HOLDERS NAME:	
POLICY HOLDERS SSN:		POLICY HOLDERS SSN:	
POLICY HOLDERS D.O.B:		POLICY HOLDERS D.O.B:	
POLICY HOLDERS EMPLOYER:		POLICY HOLDERS EMPLOYER:	
POLICY HOLDER'S OCCUPATION:		POLICY HOLDER'S OCCUPATION:	
POLICY TYPE:		POLICY TYPE:	
RELATIONSHIP TO INSURED:		RELATIONSHIP TO INSURED:	

I verify the accuracy of the above information and I authorize the release of information as provided on the reverse side of this form

PATIENT/GUARDIAN SIGNATURE & DATE

I am in agreement with "Responsibility to Pay" and the "Authorization to Pay" statement on the reverse side of this form

PATIENT/GUARDIAN SIGNATURE & DATE

RESPONSIBILITY FOR PAYMENT:

I understand that I am ultimately responsible for any and all charges for physician, including deductible and co-insurance, unless the physician participates in my medical insurance plan, which I certify is currently active.

AUTHORIZATION TO RELEASE MEDICAL RECORDS:

I authorize my physician to release any and all of my medical records, as per “NOTICE OF INFORMATION PRACTICES” executed by me, including but not limited to medical history, records of office visits and treatment rendered, clinical laboratory reports, diagnostic test results and imaging reports.

Such records must be released to my attorney on my quest, another physician, or any other health care professional for the purposes of discussing my condition, consulting on my case, or reviewing my medical records for further treatment.

These records may also be released to any governmental agencies, insurance companies and employees of insurance companies for the purpose of pursuing payment, insurance reimbursement, submitting claims for services rendered or to be rendered to me, or performing quality assurance reviews as required by law.

If coverage is under a Group Contract held by an employer, an association, trust fund, union or similar entity this authorization also permits disclosure to them if requested for purposes of utilization review or audit.

This authorization shall become effective immediately upon execution and shall remain in the effect until revoked in writing. This authorization shall be binding upon me, my dependents, heirs, executors and administrators.

MEDICARE/MEDICAD:

I request that payment of authorized benefits be made to this office for any services rendered to me. I authorize any holder of medical information about me to release to the Center for Medicare and Medical Services and its agents any information needed to determine these benefits payable for related services.

AUTHORIZATION TO PAY:

I request that the physician bill and request payment directly from the insurance company(s) which I have indicated on the reverse side of this form.

SPINE OPTIONS

I hereby acknowledge that I have received and read the information documenting my rights as a patient and the responsibilities of Spine Options under the Health Insurance Portability and Accountability Act of 1996.

Patient's signature _____

Print Name _____

Date _____

Please list family and/or friends with whom we may discuss your medical condition, demographic information, diagnosis, and/or financial account if necessary:

Name: _____

Relationship: _____ **Phone Number:** _____

Name: _____

Relationship: _____ **Phone Number:** _____

Name: _____

Relationship: _____ **Phone Number:** _____

**BRADLEY S. CASH, M.D.,F.A.A.P.M.R.,
MEDICAL DIRECTOR
LYLE POSECION, M.D.,F.A.A.P.M.R.**

Dear Patient:

Therapy is designed to treat patients on a one to one basis, and a specific and discreet time is reserved for each appointment. In order to accommodate all patients, and to provide the best care, please be on time for your appointment, and kindly be aware of the following cancellation and no-show policy:

- 1) 24 hour notice is required to cancel any physical therapy appointment. If your appointment is on a Monday please leave a message with the answering service over the weekend.**
- 2) The fee for a missed initial physical therapy & follow up session without a 24 hour cancellation notice (no-show or a same day cancellation) will result in a \$75 fee.**

The following is our cancellation policy for medical appointments:

24 hour notice is required to cancel any EMG and EPIDURAL INJECTION appointments. The fee for a missed EMG or an Epidural Injection appointment is \$200. These fees are for no-show and same day cancellations as well.

*******YOUR INSURANCE COMPANY WILL NOT PAY FOR THESE FEES*******

Thank you for your understanding and, in advance, for your adherence to the above policy.

**Sincerely,
SPINE OPTIONS MANAGEMENT**

I have read and understand the above policy for cancellations.

Patient Printed Name

Signature

244 Westchester Avenue
Suite 312
White Plains, NY 10604
Tel: 914-948-7400
Fax: 914-948-5171
www.spineoptions.com



Marking Instructions

Please use a # 2 pencil
Fill in the complete oval as shown...



PLEASE PRINT PATIENT'S LAST NAME

Grid for patient last name

PLEASE PRINT PATIENT'S FIRST NAME

Grid for patient first name

PATIENT'S DATE OF BIRTH

Grid for patient date of birth

Month Day Year

What is the reason for today's visit?

What is your height?

Height options: Feet (3-7) and Inches (1-11)

What is your weight?

Weight options: Pounds (100-90)

Are you: right handed left handed ambidextrous

please fold on dotted line

Current severity of symptom(s) on a scale of 0 - 10 (0 = least painful 10 = most painful)

Pain scale from 0 to 10 with smiley and frowny faces

Have you ever had problems with anesthesia? (i.e. high fever, malignant hyperthermia) yes no

MEDICATIONS

Please list all medications you are currently taking.

Include prescriptions (pills, inhalers, creams, shots), over the counter medication (aspirin, antacids, etc.), vitamins and supplements (fish oil, etc). Include medications that you use only as needed.

Table with 6 columns: Name of Medication, Dosage, Frequency, Name of Medication, Dosage, Frequency

please fold on dotted line

Pharmacy name, address and phone number:

ALLERGIES

Please indicate if you have allergies to any of the following by writing "yes" or "no" on the provided lines.

Allergy list: I HAVE NO KNOWN ALLERGIES, penicillin, erythromycin, cipro, contrast dye, sulfa, ibuprofen, latex, iodine, aspirin, bacitracin, other (please specify):

Race: American Indian or Alaska Native, Black or African American, White, Asian, Native Hawaiian or Other Pacific Islander

Ethnicity: Hispanic or Latino, not Hispanic or Latino

Preferred language: English, Japanese, Italian, Other, French, Korean, Spanish

Email address:



REVIEW OF SYMPTOMS

Please mark only the symptoms you **CURRENTLY** are experiencing.
Mark all that apply. If you have no symptoms in a category, please mark "NONE."

GENERAL

fever weight loss persistent infections
weight gain fatigue NONE

EYES

visual disturbances glasses / contacts NONE

EAR, NOSE, AND THROAT

hearing loss seasonal allergies sinus pain
oral ulcers NONE

CARDIOVASCULAR

difficulty breathing on exertions chest pain palpitations
shortness of breath swelling hands / feet NONE

BREAST

mass / lump breast pain nipple discharge NONE

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RESPIRATORY

difficulty breathing wheezing chronic cough
coughing blood NONE

GASTROINTESTINAL

nausea constipation reflux
vomiting chronic diarrhea hemorrhoids
change in bowel habits abdominal pain NONE

FEMALE GENITOURINARY (WOMEN ONLY)

pelvic pain urinary urgency vaginal dryness
urinary frequency blood in urine vaginal discharge
excessive urination at night urine leakage vaginal itch or burning
painful intercourse NONE

MALE GENITOURINARY (MEN ONLY)

excessive urination at night urine leakage urinary urgency
urinary frequency impotence NONE

MUSCULOSKELETAL

joint pain muscle pain muscle weakness NONE

SKIN

dry skin rash skin ulcer NONE

ENDOCRINE

hair changes hot flashes cold intolerance
heat intolerance NONE

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NEUROLOGIC

change in taste fainting memory loss
smell headaches muscle weakness
coordination imbalance numbness
difficulty with speech loss of balance tingling
disorientation falls seizures
dizziness loss of consciousness stroke
temporary paralysis NONE

PSYCHIATRIC

change in sleep pattern depression anxiety NONE

HEME / LYMPHATIC

easy bruising excessive bleeding gland problems NONE



SURGICAL HISTORY

Please mark all surgeries you have had.

I HAVE HAD NO SURGERIES

SPINAL SURGERIES

Other Spinal Surgeries

Spine Surgery

Pain Pump

Spinal Stimulator

Spinal Tumor

Scoliosis Surgery

Spine Other

(please describe): _____

	CERVICAL	LUMBAR	THORACIC
First Spinal Decompression			
Discectomy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Laminectomy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fusion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Second Spinal Decompression			
Discectomy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Laminectomy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fusion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Third Spinal Decompression			
Discectomy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Laminectomy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fusion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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BRAIN SURGERIES

	TUMOR	ANEURYSM	SUBDURAL	STIMULATOR	GAMMA KNIFE
First Brain Surgery	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Second Brain Surgery	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other Brain Surgery(ies) (please describe): _____

Prostate Surgery	TURP <input type="radio"/>	Removal <input type="radio"/>		
Gallbladder Surgery	Open <input type="radio"/>	Laparoscopic <input type="radio"/>		
Lung Surgery	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	
Transplant	Liver <input type="radio"/>	Kidney <input type="radio"/>	Cornea <input type="radio"/>	
Kidney Removal	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	
Cataract Surgery	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	
Breast Cancer Lump Removal	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	
Mastectomy	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	
Cosmetic Breast	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	
Other Cosmetic	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	
Ovary Removal	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	
Carpal Tunnel Surgery	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	
Rotator Cuff Repair	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	
Arthroscopic Shoulder Surgery	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	
Hip Fracture & Surgery	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	

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Total Hip Replacement	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	
Total Knee Replacement	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	
Arthroscopic Knee Surgery	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	
Hand Surgery	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	
Foot Surgery	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	
Leg Circulation Surgery	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	
Thyroid Surgery	Left <input type="radio"/>	Right <input type="radio"/>	Total <input type="radio"/>	Partial <input type="radio"/>
Carotid Artery Surgery	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	Multiple times <input type="radio"/>
Inguinal Hernia Surgery	Left <input type="radio"/>	Right <input type="radio"/>	Both <input type="radio"/>	Multiple times <input type="radio"/>
Caesarean Section	1 <input type="radio"/>	2 <input type="radio"/>	3 or more <input type="radio"/>	
Heart Bypass Surgery	Angioplasty <input type="radio"/>	Ablation <input type="radio"/>	Stent <input type="radio"/>	
Weight Loss Surgery	Bypass <input type="radio"/>	Banding <input type="radio"/>		
Heart Valve Replacement <input type="radio"/>		Appendectomy <input type="radio"/>		
Hemorrhoidectomy <input type="radio"/>		Tonsillectomy <input type="radio"/>		
Vasectomy <input type="radio"/>				

